

Athanassios Karabelas

Hotel General Manager

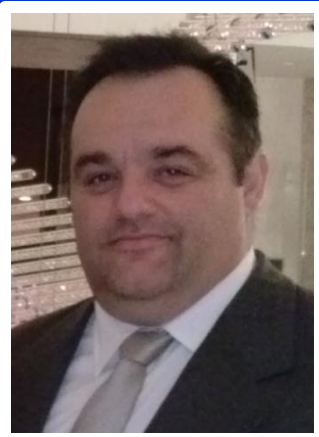
Address : 15344 – Gerakas Attikis – Athens - Greece

Phone : +30 210-6619984

Mobile : +30 6908-802289

E-mail : naskarab@yahoo.gr

Web Page : www.akarabelas.eu



ABOUT ME

Results-oriented and dedicated business professional, with demonstrated success in general management within the hospitality industry. History of providing effective leadership with focus on total organizational coordination to efficiently manage operations, provide innovative concepts, supervise high performing teams and oversee staff.

Extensive background in grand openings in 4* and 5* projects, accounting and budgeting, with proven ability to control cost and positively impacts the bottom line. Experienced in managing hotels and negotiating union contracts. Track record of exceeding goals, boosting sales and increasing revenue without compromising customer service, effecting on a successful G.O.P.

DETAILS

Nationality : Greek
 Gender : Male
 Date of Birth : Jan 31st, 1969
 Driving Licence : Yes category C1
 Military Services : Completed
 Marital Status : Married
 Smoker : No

WORK EXPERIENCE

Hotel : **Sivota Diamond Spa Resort 5***

Position Held : **Hotel General Manager**

Dates : 1/1/2012 – 31/10/2019

Company : HB Basis Hotel
 82 rooms / 250 beds

Type of Business : A&S Gondoras AKETTE
 Sivota Thesprotias – Epirus - Greece

Hotel Complex (Existing Operation)



Hotel : Supervising the following Hotels :

1. Sirenes Eden Village 4*

All Inclusive Italian Club 98 rooms/225 beds
 Mikali – Samos Island - Greece

2. Euroxenia Royal Mare 4*

All Inclusive Italian Club 42 appts/140 beds
 Arkassa – Karpathos Island - Greece

3. Euroxenia Marathon 3*

All Inclusive Hotel 115 rooms/270 beds
 Kolimbia – Rhodes Island - Greece

4. Euroxenia Messina Mare 4*

All Inclusive Hotel 64 appts/220 beds
 Kalo Nero – Messinia – Peloponese - Greece



Position Held : **Head Operation Manager**

Dates : 1/11/2010 – 31/12/2011

Company : Euroxenia S.A. (Hotel Management & Tourism Consultants)
 4th KM National Road Rhodes-Lindos
 Rhodes Island - Greece

Type of Business : Hotel Complexes (Existing Operation)

Hotel : **Sirenes Eden Village 4 ***

Position Held : **Hotel Operation Manager**

Dates : 1/3/2010 – 31/10/2010

Company : All Inclusive Italian Club
 98 rooms / 225 beds

Type of Business : Eden Hellas S.A. (via Euroxenia S.A.)
 Mikali – Samos Island - Greece

Hotel Complex (Existing Operation under renovation)



MANAGEMENT SKILLS

Business Operations

Organization

Internal Auditing

Marketing

Promotion

Project Organization

Operational Improvement

Reporting

Microsoft Office User

Expenses Control

Customer Satisfaction

Sales

Problem Resolution

Business Development

Contract Negotiation

Supervision

Budgeting

Results Oriented

Computer Applications

M.I.S.

SOCIAL SKILLS

- Adaptability
- Communication Comfort
- High developed spirit of cooperation

WORK EXPERIENCE

Hotel : **Varos Village Resort 5***
 Position Held : **Hotel Operation Manager**
 Dates : 1/12/2008 – 30/09/2009
 HB Basis Hotel
 42 luxury appts / 180 beds
 Company : Varos S.A.
 Varos - Lemnos Island - Greece
 Type of Business : Hotel Complex (New Opening Operation)



Hotel : **Valis Resort 5***
 Position Held : **Hotel General Manager**
 Dates : 1/1/2008 – 31/10/2008
 HB Basis Hotel
 107 rooms / 220 beds
 Company : P. Botsivalis S.A.
 Agria – Volos – Magnesia - Greece
 Type of Business : Hotel Complex (New Opening Operation)



Hotel : **Kos Acqua Beach Club 4***
 Position Held : **Hotel Operation Manager**
 Dates : 1/1/2006 – 30/11/2007
 All Inclusive Hotel & Acqua Park
 300 rooms / 1500 beds
 Company : Tigaki Garden Village S.A. (Member of Zervos Group of Companies)
 Tigaki – Kos Island - Greece
 Type of Business : Hotel Complex (New Opening Operation)



Hotel : **Porto Myrina Palace 5***
 Position Held : **Hotel General Manager**
 Dates : 1/11/2004 – 31/12/2005
 HB Basis Hotel
 150 rooms / 308 beds
 Company : Trataros Nipas S.A.
 Myrina – Lemnos Island - Greece
 Type of Business : Hotel Complex (Existing Operation)



Dates : 1/1/2001 – 15/10/2004
 Position Held : **Management Employee**
 Details : **The company is a member of the same Group of Companies with Akti Myrina S.A. following below.**

Company : **Wilckens-Kansai S.A.**
 12 Skouze str – Pireaus - Greece
 Type of Business : Import-Export Company
 (Marine Paints) (New Opening Operation)



OPERATIONAL EXPERIENCE

- Ability to project management
- Ability to crisis management and customer complains
- Coordination of HR management
- Designing and controlling budgets and targets
- Knowledge of Greek Hotel market according agent and supplier orientation
- Ability to organize and operate all hotel sections, under modern International standards
- Compliance with all legal and tax obligations
- Efficient leadership & civilization

EXPERIENCE IN ELECTRO – MECHANICAL FUNCTIONS

- Operation of sewage systems
- Operation of swimming pools
- Operation of water treatment systems
- Operation of generators
- Knowledge of electrical, plumbing, sanitary networks
- Operation of Green-key procedures

TECHNICAL SKILLS

DEVELOPMENT OF ISO SYSTEMS

- Designing ISO Projects
- Adaptation in operating action
- Knowledge of “Health & Safety” terms according FTO standards
- Support of HACCP systems
- Support of quality system projects

PROJECT DEVELOPMENT

- Analysis & Control of construction measurements
- Supporting projects on technical and financial field
- Promoting and controlling development projects
- Presentation of investment feasibility studies
- Supporting the Legal – Technical – Financial status of investment

WORK EXPERIENCE

Hotel : **Akti Myrina Hotel 5***
 Position Held : **Hotel Assistant Manager**
 Dates : 1/3/1995 – 31/12/2000
 HB Basis Hotel
 180 rooms / 410 beds
 Company : Akti Myrina S.A.
 Myrina - Lemnos Island - Greece
 Type of Business : Hotel Complex (Existing & New Opening Operation)



Hotel : **Holidays in Evia Hotel 4***
 Position Held : **Front Office Receptionist**
 Dates : 1/11/1994 – 5/2/1995
 HB Basis Hotel
 539 rooms / 1200 beds
 Company : Tripos Hotel Enterprises S.A.
 Amarynthos – Evia Island- Greece
 Type of Business : Hotel Complex (Existing Operation)



Hotel : **Riva Hotel 4***
 Position Held : **Trainee Front Office Receptionist**
 Dates : 1/4/1991 – 31/10/1991
 HB Basis Hotel
 88 rooms / 200 beds
 Company : Airotel Group S.A.
 114, Michalakopoulou str – Athens - Greece
 Type of Business : Hotel Complex (Existing Operation)



EDUCATION

Dates: 1/8/1992 – 31/12/1992
 Title awarded: **Master of Science in Hotel Management**
 Subject/Organization: Hotel Management / European University Montreux Switzerland
 Level Classification: Higher Education – University / Msc

Dates: 1/1/1992 – 31/7/1992
 Title awarded: **Bachelor of Science in Hotel Management**
 Subject/Organization: Hotel Management / European University Montreux Switzerland
 Level Classification: Higher Education – University / Bsc

LANGUAGES

Greek (Native)

English

Italian

French

REFERENCES

Under Request

EDUCATION

Dates:	1/2/1987 – 10/2/1991
Title awarded:	● Hotel Management Diploma
Subject/Organization:	Hotel Management/Technological – Educational Institution–Larissa-Greece
Level Classification:	Higher Education - University
<hr/>	
Dates:	10/9/1980 – 30/6/1986
Title awarded:	● High School Diploma
Subject/Organization:	High School - Italian School of Athens - Greece
Level Classification:	Primary – Secondary Education

COMPUTER OPERATIONS

- Familiar with Microsoft Windows Operating System
- Microsoft Office Expert
- Knowledge of Greek Hotel PMS (Protel-Fidelio-Alexandros-Ermis etc)
- Knowledge of Back Office software (Estia=Ethersoft-Fasma-Epsilon etc)
- Knowledge of Computer Market, based on Hardware and Software items)
- Development of M.I.S. Reports, according European Standards for an efficient decision making
- Development of headquarter/subquarter information system
- Development of Yield and Revenue Management

VARIOUS

- Knowledge of “European Blue Flag” system. Able to design the annual application study, to control and support the compliance of necessary criteria of the program, to organize the beach according the standards and keeping the local safety legislation.
- High developed relationship of trust, with most of the recognized Tour Operators on International level, effecting on the ability of signing commitment contracts
- On my existing professional career, I assumed command by organizing, staffing and handling many conferences, seminars and social events, within the hotel premises